Virginia Society of Medical Assistants

Annual Business Meeting

April 27, 2019

Call To Order: President Nina Beaman, EdD, MSN, CMA(AAMA) called the meeting in order at 2:15 P.m.

Annual Meeting minutes from 2018 were available for review on the website according to the bylaws requirement and handed out to members. A motion was made to accept the Annual Minutes was made by Barbara Helbert, CMA(AAMA), this was seconded by Mary Schucknecht, CMA(AAMA). The motion was carried.

Officers Reports:

President: Nina Beaman, EdD, MSN, CMA(AAMA) CMA(AAMA) – in packet

Vice President: Deb Benson, CMA(AAMA), CPC, CPMA – in packet

Secretary: Doretta Zachau, CMA(AAMA) – in packet

Treasurer: Tanisha Farissier, CMA(AMMA) – in packet

Immediate Past President: Karen Nichols-Skoff , CMA(AAMA)– in packet

Parliamentarian: Joyce Hardy, CMA(AAMA) – in packet

Committee Reports:

Budget and Finance: in packet for review by members.

Bylaws: A motion was made by Karen Nichols-Skoff to accept the change in wording to Aritcle V Section 3 Student members, this was seconded byTanisha Farissier, CMA(AAMA) all were int favor, the motion was carried.

Certification: No report

Credentials 18 voting members were present, 10 is the majority vote and 12 is the 2/3 vote.

Membership: In packet:

Nominating: In packet.

The ballot was cast by the secretary for the following officers:

 President: Deb Benson, CMA(AAMA), CPC, CPMA

 Vice President: Karen-Nichols-Skoff, CMA(AAMA)

 Treasurer: Tanisha Farissier, CMA(AAMA)

 Secretary: Joyce Hardee,, CMA-A(AAMA)

 Delegate: Tanisha Farissier, CMA(AAMA)

 Alternate Delegate: Joyce Hardee, CMA-A (AAMA)

Public Policy: in packet

Publicity/Website: in packet

Special Appointments:

2 Year Strategic Plan: No Report

2019 Spring Conference: To date 24 are registered

2019 Fall Conference: Will be held in Newport News, VA details will be forthcoming.

2019 Spring Conference: Karen Nichols-Skoff, CMA(AAMA) , Deb Benson, CMA(AMA) APA, CPMA and Doretta CMA(AAMA) will be chairing the committee and looking into venues in Roanoke, VA.

Old Business: All correspondence to the State Corporation Commission has been completed.

New Business:

Election of Committee Chairs:

Budget and Finance: Karen Nichols-Skoff, CMA(AAMA)

Parliamentarian: Joyce Hardee, CMA-A, (AAMA)

Bylaws: Virginia Thomas, CMA(AAMA)

Certification: Mary Schuknecht, CMA(AAMA)

Credentials: Nina Beaman, EdD, MSN CMA-A(AAMA)

Membership: Jennifer Dickerson CMA(AAMA)

Nominating: A motion was made by Barbara Helbert CMA(AAMA) to nominate Nina Beaman, EdD, MSN, CMA(AAMA), Tanisha Faissier, CMA(AAMA) and Mary Schuknecht, CMA(AAMA) to the nominating committee, this was seconded by Karen Nichols-Skoff, CMA(AAMA). All were in favor the motion was carried.

Public Policy/Health Careers: Mary Schuknecht, CMA(AAMA) and Nina Beaman, EdD, MSN, CMA(AAMA)

Publicity/Website: Carolyn Johnson, CMA(AAMA)

Two Year Strategic Plan: Deb Houston, CMA(AAMA) and Doretta Zachau CMA(AMA)

2019 Fall Conference: Virginia Thomas, CMA(AAMA)

2020 Spring Conference: Karen Nichols-Skoff, CMA(AAMA) Deb Benson, CMA(AAMA), CPC, CPMA

A motion was made by Deb Benson, CMA(AAMA), CPC, CPMA to accept the committee chairs, this was seconded by Barbara Helbert, CMA(AAMA) all were in favor, the motion was carried

Announcements: VSMA collected $670.00 for the Land of Canaan, VSMA matched up to $500.00, a total of $1,170 was collected.

 Two state members are running for national positions. Deb Houston, CMA(AAMA) is on the ballot for president and Virginia Thomas, CMA(AAMA) is running for secretary/treasurer.

There being no further business the meeting was adjourned at 2:42 p.m.

Respectfully Submitted,

Doretta Zachau, CMA(AAMA)

Secretary