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MINUTES

VSMA Executive Board Meeting February 18, 2024

The VSMA Executive Board Meeting was called to order Feb 18, 2024, by President Nina Beaman, CMA (AAMA) at 2pm00 est. A Quorum was established.

Approval of Minutes: Minutes were approved: Motion by Deb Benson and Seconded by Amanda Harris

**Roll Call of Officers: Credentials not included.**

President Nina Beaman present

Vice-President Deb Benson present

Immediate past president Mary Schuknecht present

Parliamentarian Deb Benson present

Secretary Debby Houston present

Treasurer Amanda Harris present

Membership Tanisha Farissier Absent

Certification Sharon Smith present

Conference Amanda Harris present Mary Reynant Absent

Delegates Nina Beaman, Deb Benson, and Debby Houston, Alternate Proxy

**Standing Committees:**

Community Activities/Charity: Chair Donna Hughes No report

Conference Chairs 2024: Amanda Harris and May Reynante Oral report

Budget and Finance: Debby Houston report submitted.

Bylaws: Virginia Thomas No report, Asked for extension for the Virginia Bylaws to be compliant with AAMA National Bylaws. Will be ready by end of February

Certification: Sharon Smith

Credentials: Karen Ott

Membership: Tanisha Farissier No report

Nominating: Mary Schuknecht, Chair See slate below for next year’s officers

Public Policy: Mary Schuknecht

Website/Publicity: Amanda Harris

AAMA National Secretary Virginia Thomas

**OLD BUSINESS:**

**Spring conference updates:** It will be held at Germanna Community College on April 6th Saturday with installation of officers on Saturday during lunch break, with the (executive board meeting and annual meeting to be held on Friday evening virtually.)Will be approximately 7 CEUs. It was voted that there would be no AAMA national representative for the conference. The cost would be approximately $60 for members and $70 for non-members and students would be $10.00. Lots of discussion on topics and speakers, some topics: Leaders of Valor and Patawomeck Tribes of Virginia. Have been confirmed. Cost for rental of the Germanna Community College for conference would be $900.00 and they will do clean up.

Creating Patient Education Brochures (Amanda), Donated by members Pens/Pad, colored emery boards and tote bags.

Hotels in the area would run around $150 to $175 per night.

Spirit Shop: Will be open until March 7 Can purchase VSMA apparel. Fundraiser for our charity this year, donating books to the Richmond Children’s Museum for distribution.

Virginia Thomas reported that a former Virginia member Crystal Coleman estate had left the AAMA a total $122,922.00 for to use with the Maxine Williams Scholarship Fund

**Nominating Committee:**

 Slate for 2024-2025

 Immediate Past President: Nina Beaman

 President: Deb Benson

 Vice-President: Amanda Harris

 Secretary: Terry Harris

 Treasurer: Debby Houston

**Strategy Plan:** Deb Benson and Debby Houston reported that these had been presented to VSMA at the annual meeting last year and will be reviewed before annual meeting in 2024

**New Business:**

Discussion on raising our State dues. We now pay $88 total, $77 for national and $11 for the state.

Adjournment:

Virtual Meeting April 5th Friday at 7 pm for Executive Board meeting and the Annual Business meeting by Teams at 7:30pm.

Respectfully submitted,

Debby Houston, CMA (AAMA), CPC-I Secretary

Nina Beaman, CMA (AAMA), President